

# Application fee: internal info for SI & Student Services

The University of Twente has introduced an application fee for some Master's programmes that students have to pay starting 1st October 2019 (for courses starting September 2020). This FAQ provides answers to your potential questions.

## **Q: Who has to pay an application fee?**

All students (both EER and non-EER) with a non-Dutch higher education diploma have to pay an application fee of €100-, per programme before submitting their application to one of the following Master's programmes:

1. Applied Mathematics,
2. Business Information Technology,
3. Computer Science,
4. Electrical Engineering,
5. Embedded Systems,
6. Interaction Technology
7. Systems & Control.

Please note, your application will only be reviewed once the University of Twente receives the money. There are exceptions, please have a look at the question 'when am I exempt from paying the application fee' for a list.

## **Q: For which programmes do I have to pay an application fee?**

The application fee applies for the following **Master's programmes**:

1. Applied Mathematics
2. Business Information Technology
3. Computer Science
4. Electrical Engineering
5. Embedded Systems
6. Interaction Technology
7. Systems & Control

## **Q: I already applied last year and deferred my application. Do I still have to pay?**

The fee has to be paid for students applying for courses starting September 2020 or February 2021. If you have already applied to a programme before 1 October 2019 and have deferred your application, you are exempt from paying the fee. You are also exempt from paying the application fee if you apply for the intake for courses starting February 2020.

## **Q: Why do I need to pay an application fee?**

The faculty of EEMCS wants to make sure they can dedicate sufficient time to each individual applicant and be able to handle the applications swiftly; making sure that each student receives a response as soon as possible about their admission. In recent years, the number of applications have

gone up significantly, which makes it harder for the faculty to review each application within a reasonable time frame. Through the introduction of the application fee, we want to encourage students who are serious about wanting to study at the University of Twente to apply to the programme of their choice. This way we will safeguard the speed of response for those students who have decided to study at the University of Twente. After enrolment, the application fee will be refunded by the university.

**Q: Is there also an application fee for the Bachelor's programmes at the faculty of EEMCS?**

No, there is no application fee for the Bachelor's programmes, only for the Master's programmes in Applied Mathematics, Business Information Technology, Computer Science, Electrical Engineering, Embedded Systems, Interaction Technology and Systems & Control.

**Q: Can I apply for multiple programmes when paying the fee?**

You can apply for as many programmes at the University of Twente as you want. You have to pay an application fee of €100-, for each application to a programme that requires the payment of the fee (Applied Mathematics, Business Information Technology, Computer Science, Electrical Engineering, Embedded Systems, Interaction Technology and Systems & Control). Please note, for these programmes your application will only be reviewed once the University of Twente receives the money.

**Q: Do I have to pay if I want to apply for a double or joint degree programme?**

The double degree programme in EIT Digital for Computer Science and Interaction Technology are not included in the application fee programme list. For a full overview of exempt programmes, please have a look at the exemptions list.

**Q: Is there a maximum amount of students accepted (numerus fixus) to the programme?**

No, the University of Twente's Master's programmes do not have a limit on the number of students (numerus fixus).

## Exceptions / Can I be excluded from paying the fee?

**Q: What if I cannot pay right now? (e.g. I will get a scholarship and I don't have the money to pay the fee, can I be excluded?)**

You cannot be excluded from paying the fee if none of the listed exemptions applies to you. Please note, your application will only be reviewed once the University of Twente receives the money.

**Q: I wanted to start the programme in September 2020 / February 2021, but I am unable to, due to of personal circumstances. Can I get a refund?**

Unfortunately, we are not able to refund the fee. However, the admission will be valid for a period of two years and you can defer your application to the next intake moment.

**Q: How long is the fee valid?**

Students who defer (as well as those who choose another specialisation) and apply for the next intake (doorschuivers) do not have to pay the fee again. These students have already paid the application fee and that means this payment will be valid for two years according to the admission decision. This also applies to students who were accepted into a Master's programme in the academic year 2019-2020.

#### **Q: When am I exempt from paying the application fee?**

Under the following conditions, students are exempt from paying the application fee:

- You are not applying for one of the following Master's programmes: Applied Mathematics, Business Information Technology, Computer Science, Electrical Engineering, Embedded Systems, Interaction Technology and/or Systems & Control
- Students who have completed their Bachelor's and/or Master's degree in the Netherlands;
- Double Degree students of European Institute of Innovation and Technology (EIT): Cyber Security within EIT, Human Computer Interaction and Design
- Collaborations in accordance with the 3+2 construction with Northwestern Polytechnical University (NPU) and University of Science and Technology of China (USTC)
- Dutch recognised refugee students. Dutch recognised refugees need to apply via Studielink using their DigiD. Then Admission (CES) can check their personal details registered in the municipality database. Only the students with code 26 or code 27 are recognised refugees in the Netherlands and will be exempt
- Students who defer (as well as those who choose another specialisation) and apply for the next intake (doorschuivers) if you have already paid the application fee for the same programme previously. This also applies to students who were accepted into a Master's programme in the academic year 2019-2020
- Students who transfer within the University of Twente (overstappers) from one EEMCS programme to another EEMCS programme. These students have already met the application fee and are enrolled before they transfer to another programme
- Students who are already enrolled and studying in an EEMCS programme and want to apply for a second EEMCS programme
- Students who are already enrolled and studying in another programme at the University of Twente and want to apply for an EEMCS programme in addition to their original programme
- Exchange students. The application fee is not applicable for exchange students/placement students

## Finance & Payment

#### **Q: How high is the application fee?**

All students (both EER and non-EER) with a non-Dutch higher education degree need to pay an application fee of 100 Euro for each application for any of the following programmes: Applied Mathematics, Business Information Technology, Computer Science, Electrical Engineering, Embedded Systems, Interaction Technology and/or Systems & Control. Please be aware that your bank may charge transfer costs. These costs are to be paid by the applicant.

**Q: How can I pay?**

When signing up in Osiris you will see information regarding the application fee in the application form. There will be a link to the website [aanmelder.nl](https://aanmelder.nl), a platform where you can pay. You can use: Credit cards, PayPal, iDEAL or bank transfer.

**Q: What are the bank details to transfer the money?**

You will receive all details once you fill in your application in Osiris.

**Q: Will the fee be deducted from my tuition fees?**

No, the fee has to be paid before submitting the complete application. It is not linked to the payment of the tuition fee.

**Q: When do I pay (at which point in the process)?**

The application fee has to be paid in advance of the application deadline that applies to you. We will only process your application if the payment has reached the University of Twente's bank account before the application deadline that applies to you. Please take the transfer time from your bank to the Netherlands into account. The payment of the application fee is the last step in the process of submitting your application. For an overview of the deadlines, please refer to our Master's website.

You will receive the payment details in Osiris while uploading your documents.

**Q: What is the deadline to pay the application fee?**

Please check the application deadline that applies to you. These can be found on the website. Please take the transfer time from your bank to the Netherlands into account. For an overview of the deadlines, please refer to our Master's website.

**Q: What if my money does not arrive before the deadline?**

Please take into account that it can take time to transfer funds from your bank to the Netherlands. This may take a couple of days. Please be aware that if your money has not arrived before the deadline your application cannot be considered.

**Q: Will I be eligible for a refund of the application fee?**

You will only get a refund when you are officially enrolled at our university and start your study here. (Please see our [FAQ](#) regarding the difference between an application and enrolment.)

You are not eligible for a refund:

- if you have paid the fee and you do not submit a complete application with all of the required documents in Osiris before the [application deadline](#)
- If you have submitted your application before the deadline, but paid the application fee after the deadline
- If you get a rejection letter from the programme.

**Q: When will I get the refund?**

You will only get a refund when you are officially enrolled at our university and start your study here.

Students who enrol for courses starting September 1st 2020: processing of the refund will begin in October, at the latest. Students who enrol for courses starting February 1st 2021: processing of the refund will begin in March, at the latest.

However, the timing of payment will also depend on your bank and country. Please be patient, it can take a while.

**Q: Will the entire application fee be refunded (including bank transfer costs)?**

The amount you receive as a refund may be less than the entire application fee including bank transfer costs. This will depend on your bank, especially if you are located outside of the EU. Both your bank and the website [aanmelder.nl](http://aanmelder.nl) may charge transfer costs.

**Q: Can I pay the fee even if I do not have all documents for the application yet (e.g. English certificate)?**

It is possible to pay the fee if you do not have all the documents for the application yet. However, please be aware that in order for the University of Twente to handle your application, we need all of the required documents <link>. If we do not receive these documents before the application deadline that applies to you, we will not be able to handle your application and your application fee will not be refunded.

## Admission

**Q: Can my application be reviewed before I pay the application fee?**

The recruitment websites of the study programmes contain admission requirements and an eligibility check that provides a first indication (no guarantee) regarding whether you are eligible. The University of Twente will not review your application documents before you have submitted your application and you have to pay the application fee in order to submit your application.

**Q: What are the steps I need to take for my application?**

Fill and send Kastu application form at [www.kastu.lt](http://www.kastu.lt) or [www.kastu.pl](http://www.kastu.pl) and then you will get all other instructions from Kastu team.