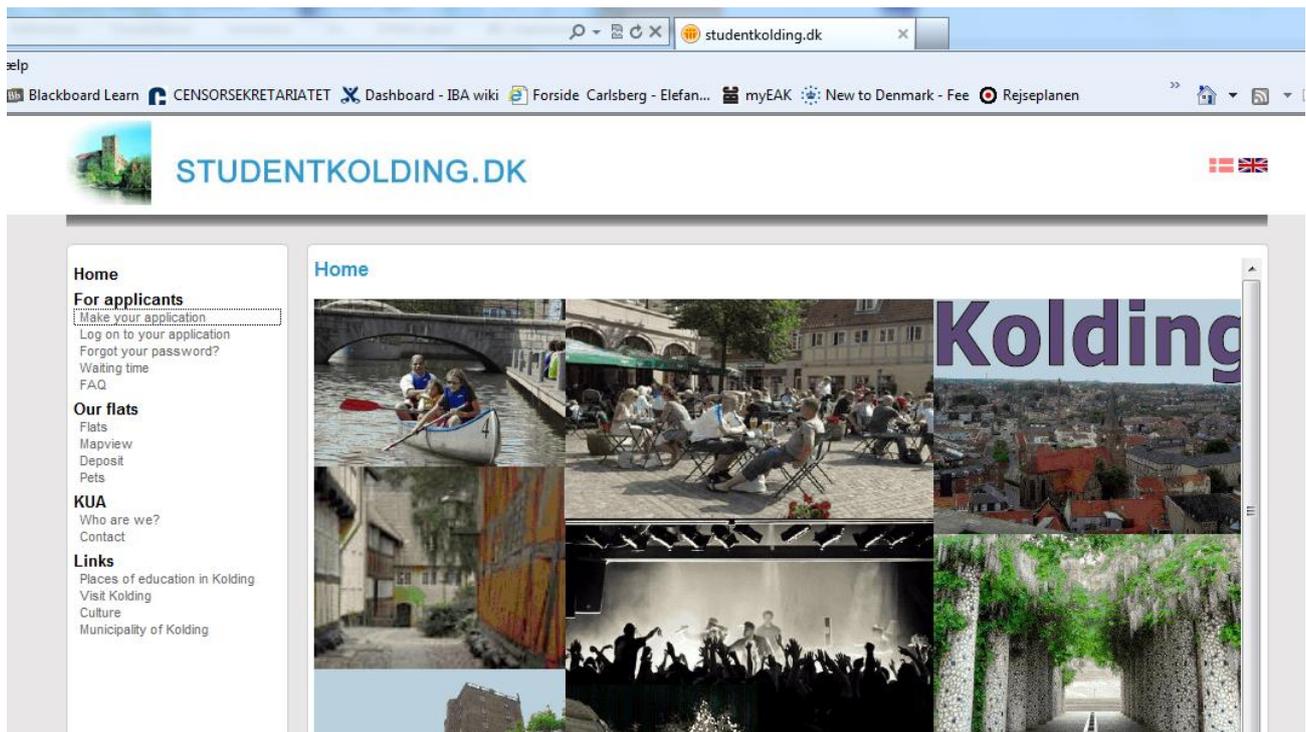
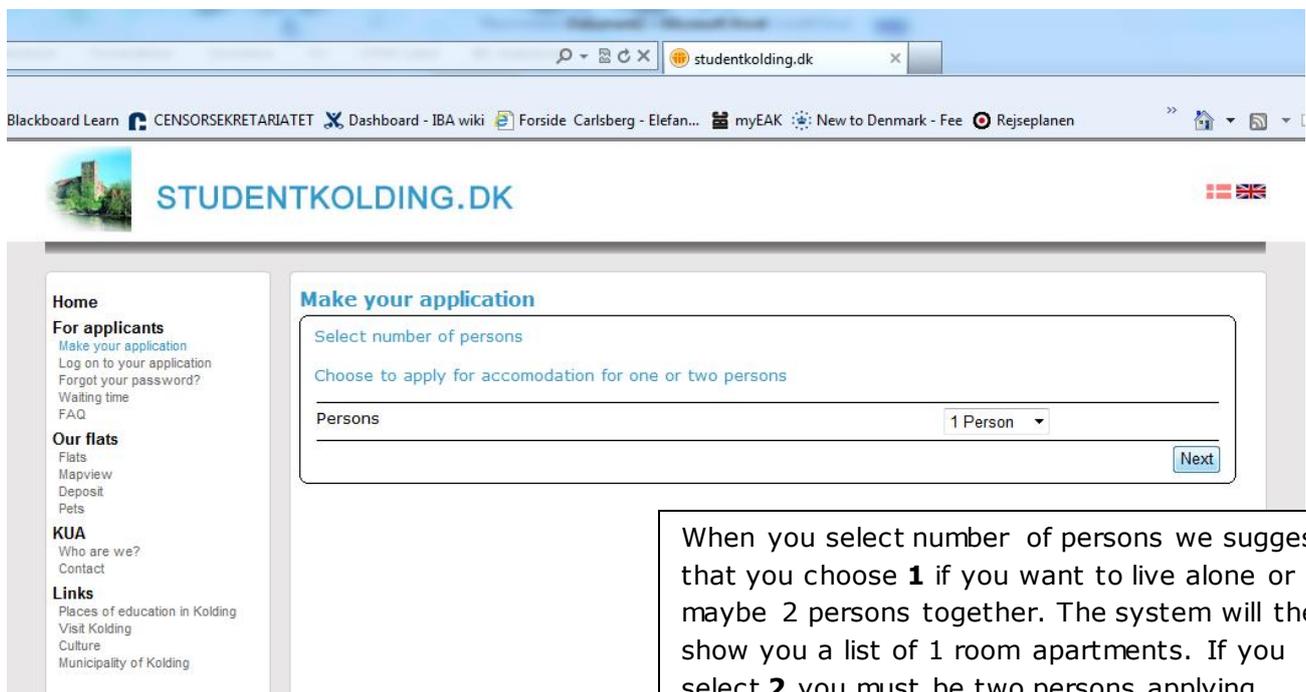


Guide how to apply for accommodation in Kolding:

1. Go to www.studentkolding.dk and choose "make application".



2. Select the number of persons planning to live in the apartment.



When you select number of persons we suggest that you choose **1** if you want to live alone or maybe **2** persons together. The system will then show you a list of 1 room apartments. If you select **2** you must be two persons applying together and then the system will show you a list of 2 room apartments – please note that 2 rooms means 1 room and 1 bedroom, and in most of these apartments the kitchen is incorporated in the room (it is not in a separate room).

3. Enter your personal data.

The screenshot shows a web browser window with the URL studentkolding.dk. The page title is "STUDENTKOLDING.DK". The main content area is titled "Make your application" and contains a form with the following fields:

- Name: Alexandra Kocis
- Address: Skamlingvejen 32
- Areacode: 6000
- City: Kolding
- Country: Denmark
- Date of birth: 12 / 10 / 1990
- Children: No
- Text message: No
- Mobile nr. (only danish nr.):
- E-mail: snn@iba.dk

There are "Back" and "Next" buttons at the bottom of the form. A note indicates that fields with an asterisk are compulsory.

4. You must fill in the next window stating the place and start/end of education, and date of moving in.

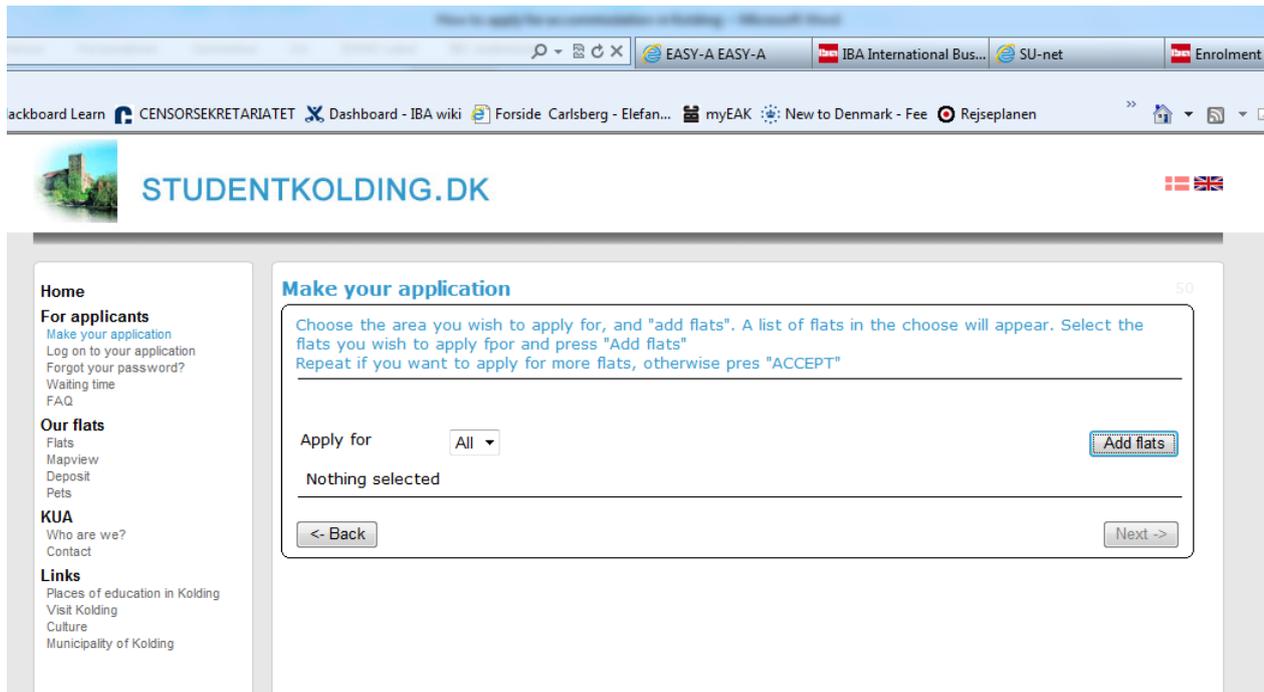
The screenshot shows the next step of the application form. The fields are:

- Place of education: IBC/IBA
- Education start: 01 / 09 / 2013
- Education expected to end: 01 / 07 / 2015
- Date for moving in: 15 / 08 / 2013
- Other information:

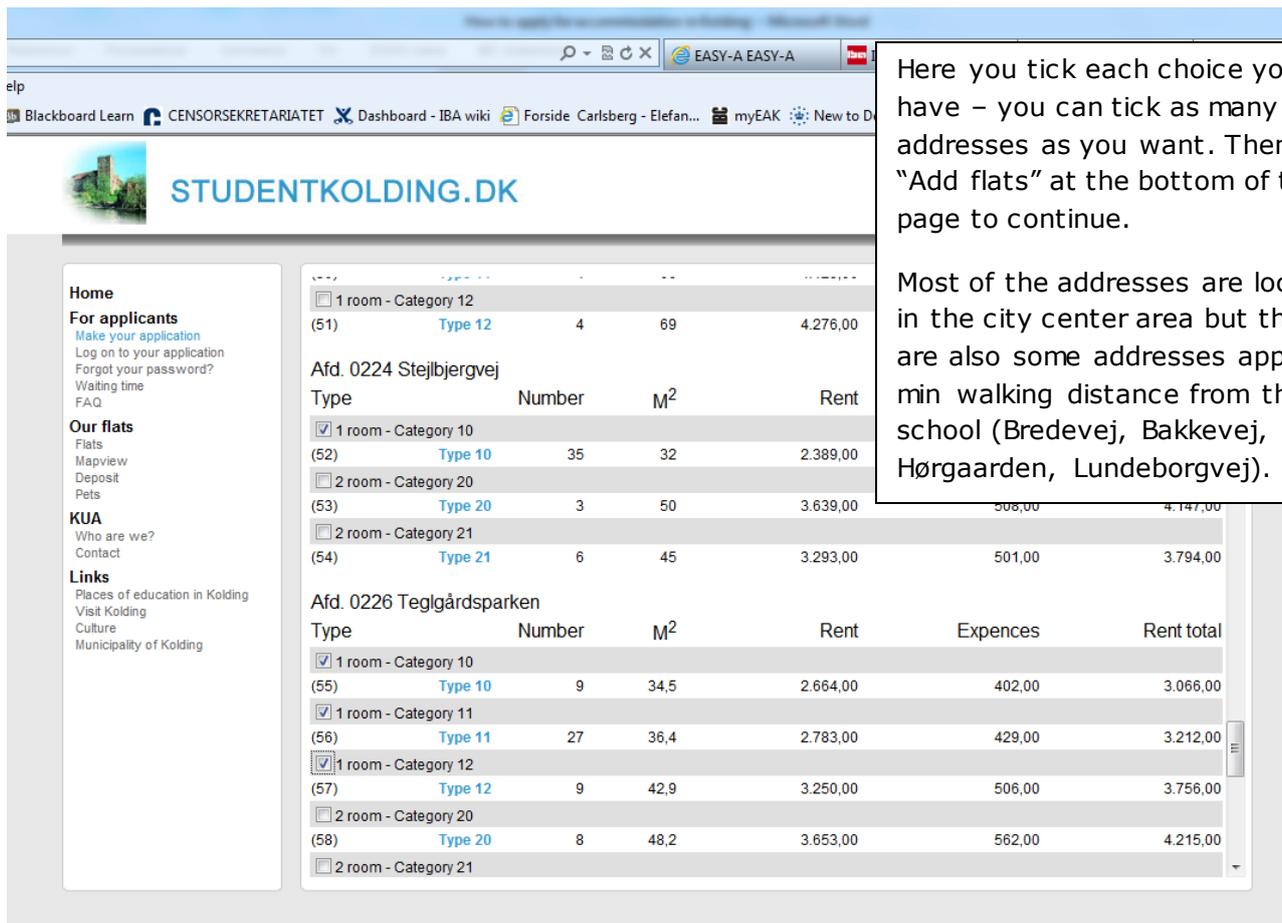
There are "Back" and "Next" buttons at the bottom of the form. A note indicates that fields with an asterisk are compulsory.

When you choose the date for moving in we suggest 15 August because school starts on 28 August – if you choose 1 September you will have to book a hostel the first nights.

5. You must add flats (select flats from the database).



The database now shows a list of all the addresses in Kolding – in the column Number you can see how many flats there are at each address.



6. You can see a list of your choices – you can add more, delete or accept.

STUDENTKOLDING.DK

Make your application

Choose the area you wish to apply for, and "add flats". A list of flats in the choose will appear. Select the flats you wish to apply for and press "Add flats"
Repeat if you want to apply for more flats, otherwise pres "ACCEPT"

Apply for

Viser 1 - 8 af ialt 11

#	No.	Afdeling	Rooms	Type	Update
1	102	Pakhustorvet	1	10	<input type="checkbox"/> Delete
2	112	Tvedvej	1	10	<input type="checkbox"/> Delete
3	220	Divelshul	1	10	<input type="checkbox"/> Delete
4	220	Divelshul	1	11	<input type="checkbox"/> Delete
5	221	Fredensgade	1	10	<input type="checkbox"/> Delete
6	221	Fredensgade	2	20	<input type="checkbox"/> Delete
7	223	Haderslevvej	1	10	<input type="checkbox"/> Delete
8	225	Jernbanegade	1	10	<input type="checkbox"/> Delete

7. When you click "Accept" you will get a receipt and password to the system, which allows you to enter again to view your status in the system.

STUDENTKOLDING.DK

Application

Here is your applicationnumber and password. They will also be sent to your e-mail address.
You will be needing them to get back to your application, so make note of them

date: 19-04-2013

Name: Kimmi
Applicant no.: 102422
Password: _____

Practical hints:

You should check your email every day so that you can respond quickly to any offer you get.

If you click on mapview in the left menu you will get a view of Kolding: The red marks are schools in Kolding, the blue marks show each address – this way you can see how you get the closest distance to school.