

Business College

International Programmes

Course Catalogue
European (EU/EEA) students



ROSKILDE
BUSINESS COLLEGE





Welcome to Roskilde Business College

– a choice for life with a world of opportunities!

“To choose is to live” one could say. Thank you for considering Roskilde Business College as your road to a new world of opportunities. We feel confident that our college will be able to fulfil your expectations.

Roskilde Business College has a long and proud tradition that combines excellence with a dynamic and innovative culture. Founded in 1869, the college has been an important part of the educational sector in Roskilde for more than a century. Over the past 50 years, we have also become an important player in the Danish educational sector, attracting students from all over the country.

An independent, self-governing organisation subject to the supervision of the Ministry of Education, Roskilde Business College is a Vocational Education and Training Institution, offering both theoretical and vocational programmes of high professional and pedagogical quality in business studies. Courses range from basic vocational training to upper-secondary level and higher education

programmes. Through our constant endeavours to meet the increasing global demands from the business sector for high-quality education and training, Roskilde Business College has also become more and more attractive for international students. This is strengthened by Roskilde’s close proximity to Copenhagen, the Danish capital – only 20 minutes away by train. Through our International Student Centre we allocate a lot of resources and attention to catering for international students and their special needs, and our aim is to be among the best in Denmark in this field. Here you will find an international learning environment, supported by good opportunities for collaboration with private companies, e.g. when doing assignments and project work.

Roskilde Business College offers international students a modern study environment with stimulating academic learning combined with elements of general education and social competence, and forward-looking teaching methods. Our students learn not only from teachers, but also from each other.

Apart from attending lectures, you will benefit from working with fellow students in small groups. In this way you will learn how to discuss, argue and debate your opinions, and how to contribute actively to group work. We will stimulate your own critical and analytical initiative, which will play an important role in classroom case work and lectures.

At the same time as you earn an internationally recognized qualification or add credits to your home-country degree, you will experience Danish culture, society and way of life. Most people speak English as well as Danish, so communication is quite problem-free. And the personal freedom and responsibility that Danes enjoy can quickly encourage you to become both more independent and more responsible for your own life and future opportunities.

In recent years, Roskilde Business College has been involved in several international projects in Europe, the US, Canada and Australia. We now offer a wide variety of international programmes, and the number of international programmes is growing. These programmes are presented in this course catalogue.

As from January 2009 Roskilde Business College is a part of ZIBAT, Zealand Institute of Business and Technology. Roskilde Business College will be the Roskilde Campus of ZIBAT and we anticipate that the partnership will strengthen the future competitive situation for Roskilde Business College.

We feel confident that your choice will fall on Roskilde Business College and Denmark. Joining one of our programmes will be a wise decision that will open doors to a world of career opportunities.

Today, Roskilde Business College has about 8,000 students in total – a number that is increasing every year. We look forward to welcoming you as one of them.

Yours faithfully

Jørgen Sloth
Director

Ole Kolling
Head of the International Department

” Not only for computer freaks – and not only for men!

The AP Degree Programme in Advanced Computer Studies is an all-round IT Programme, where a very narrow technical IT perspective is not sufficient. Experience shows that you need not be a computer freak to do well in the programme. You just have to be interested in working with IT and be able to put IT applications into a broad business perspective.

Jørgen Sloth	Ole Kolling	

About Denmark and Danish culture

Denmark is a small country of islands, located in northern Europe. Denmark is a part of Scandinavia and also includes Greenland and the Faroe Islands. Denmark has approximately 5.4 million inhabitants and is a member of the EU.

The infrastructure is good, and you are never far away from anything – be it the sea, the woods or vibrant city life. It is a modern, democratic, knowledge-based society with an increasingly post-industrial service economy, a highly developed agricultural sector, and an extensive welfare system. The country's geographical position in Scandinavia and Continental Europe has had a great impact on Danish culture, society and traditions in education and training.

Danish people are generally well-educated and well-informed, with a strong focus on their personal freedom, and life in Denmark has a distinctive lack of formality.

Climate

Denmark enjoys the full range of seasons, which often means winters are cold, and summers are sometimes hot and sunny, sometimes cool and rainy. The average temperatures during the day in degrees Celsius are listed in the box on page 5.

Choosing Denmark and Roskilde Business College is a wise decision

Denmark has much to offer. Quality of life is a characteristic feature of Danish society, combining social security, a clean environment, an attractive business climate, and high standards in education – also in an international perspective.

Many people have already discovered this – and a steadily growing number of international students find their way to Denmark.

Studying in Denmark

Denmark invests large sums in education. Public expenditure on education amounts to 8% of GDP,

making Denmark the number one public education spender in the world.

Danish higher education has a long academic tradition that combines excellence with a dynamic and innovative culture in research as well as in teaching methods and learning environments. High academic standards, active study environments, interdisciplinary studies, and project-based activities are some of the characteristics of studying in Denmark.

Denmark has a dynamic and informal study environment. Apart from attending lectures, students work together in groups, where each member is expected to contribute actively to discussions and paper-writing as well as being able to work independently. The students' own critical and analytical initiative is a very important element of higher education in Denmark. This study form requires a lot of hard and independent work, which is

academically rewarding for the individual student.

The campus buildings at Roskilde Business College are modern and have excellent, up-to-date facilities. Computers are available all over the College and our aim is to make the College a "wireless" campus with portable laptop computers and wireless internet access everywhere.

English – no problem!

Since most Danes speak English, you will find it easy to live in Denmark, even though you do not speak any Danish. Approximately 80% of the population speak at least some English and many speak French, German or Spanish. When you go shopping, use public transport, or visit official buildings, etc. you will find that you can manage well with English. Furthermore, foreign films are shown in their original version with Danish subtitles – in cinemas as well as on television.

A safe and modern society

Denmark today is a modern welfare society that has virtually abolished social classes; the differences between rich and poor are small.

Foreigners who have visited Denmark often mention security and safety as the country's most distinctive features. Children walk to school on their own. It is not uncommon to see government ministers riding their bikes in Copenhagen. Even the Queen can go shopping with a minimum of security. This image of a safe environment is confirmed by statistics that show that Denmark has one of the lowest crime rates in the world.

About Roskilde city

Roskilde is the perfect choice if you want to live in a modern and bustling city close to Copenhagen, the capital of Denmark. Roskilde is very centrally situated and only 30 km from Copenhagen (approximately 20 minutes by train). The city is modern and has more than 52,000

inhabitants, and its charming market town atmosphere is much appreciated by the people of Roskilde and visitors alike.

Roskilde is famous for its Cathedral, where all the Danish kings and queens are buried, the Viking Ship Museum, and Lejre Experimental Centre – where animals, nature and fascinating prehistoric houses bring the past alive in one of Denmark's most beautiful and fabled landscapes.

Today, Roskilde is also renowned for its annual rock festival and cattle show. It is also a charming shopping town, with stimulating culture and nightlife, and a business community that supports its educational institutions. Roskilde has many educational institutions, and the diversity of these creates a young, active and lively environment.

About Copenhagen

History and culture, shopping and dining, films, arts and nightlife – as the capital of Denmark, Copenhagen offers a variety of activities and interests for all tastes.

Copenhagen is mostly known for the Little Mermaid, the Tivoli Gardens and the many great shopping opportunities. But Copenhagen is much more than that: visit e.g. the new Opera, one of the most modern opera houses in the world, or the small cafés, restaurants and shops in the local areas.

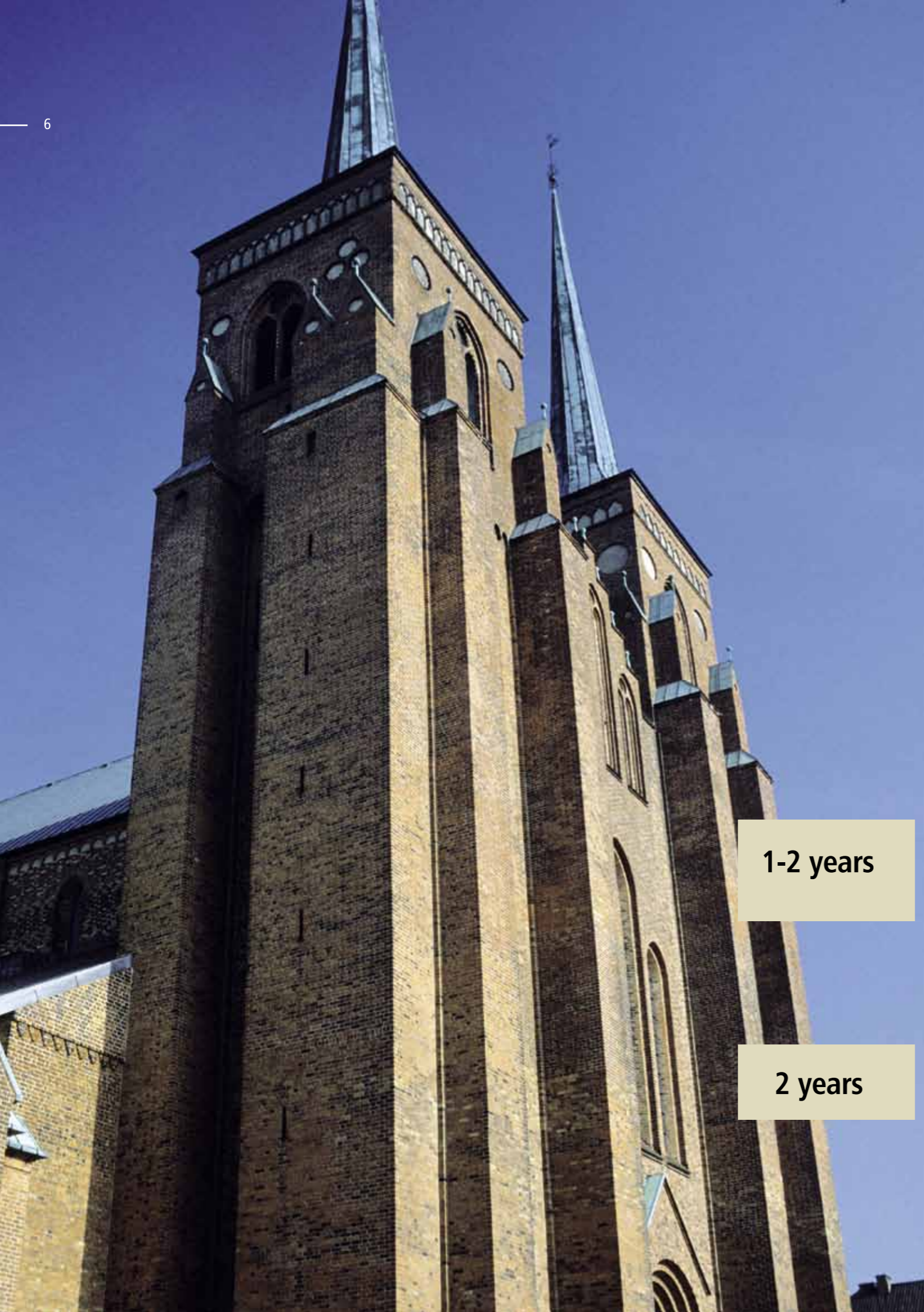
For more information:

www.visitroskilde.com
www.visitcopenhagen.com
www.visitdenmark.dk
www.nyidanmark.dk/en-us
www.studyindenmark.dk
www.ciriusonline.dk/Default.aspx?ID=3771



The climate through the year:

January	1°	July	18°
February	1°	August	18°
March	4°	September	15°
April	8.5°	October	11°
May	13°	November	6°
June	17°	December	3°



Course catalogue

The programme structure of Roskilde Business College is illustrated below. The structure reflects both the flexibility of the programmes and future academic prospects when you enrol at the college. The contents, syllabus, admission criteria and application details for the programmes are described in detail on the following pages.

A world of opportunities



Danish Top-Up Bachelor Programmes

(conditional admission and only for AP degree holders from Roskilde Business College)



AP Degree Programme
in Marketing Management

AP Degree Programme
in Computer Science

Bachelor programmes
at partner universities
outside Denmark

Starting your work
career with a Danish or
an international company

1-2 years

2 years





Erasmus and Roskilde Business College

Erasmus is the EU's flagship education and training programme (Lifelong Learning Programme), and it enables two hundred thousand students to study and work abroad each year, as well as supporting collaboration activity between higher education institutions across Europe. It caters not only for students, but also for professors and business staff who want to teach abroad and for university staff who want to be trained abroad.

Studies show that a period spent abroad not only enriches students' lives in the academic field, but also in the acquisition of intercultural skills and self-reliance. Staff exchanges have similar beneficial effects, both for the people taking part and for the home and host institutions.

The European Commission has awarded Roskilde Business College the ERASMUS Extended University Charter and Roskilde Business College takes an active part in the programme. The Charter aims to guarantee a high level of quality in mobility and collaboration by setting out fundamental principles for all Erasmus activity that participating institutions must follow, including inter-institutional mobility, fees and full recognition.

As an in-coming Erasmus student, you can spend up to two semesters at Roskilde Business College. These will count as an integral part of your studies at your home college/university.

How to apply

Students seeking admission through the Erasmus programme (we do not accept free movers) must apply through their home institution. Please talk to the Erasmus coordinator at your home college/university, to find out whether an agreement exists with Roskilde Business College.

Does your home university have an agreement with Roskilde Business College? If you cannot find out from your home institution, or if you are in doubt whether the inter-institutional agreement is still active, please contact:
Erasmus Coordinator,
Mr Michael Claudius
Roskilde Business College
Phone: +45 8852 3200
e-mail: erasmus@rhs.dk
studentsupport@rhs.dk

Erasmus – your way to intercultural skills and self-reliance



“ I can always find help and assistance in the International Student Support Centre

Who can apply?

- 1 You must be enrolled in a formal programme of study at higher-education level in one of the participating countries.
- 2 You must be a citizen of one of the participating countries (or be officially recognised as a refugee, stateless person, or permanent resident in one of the participating countries).
- 3 You must have completed at least the first year of your university studies.

Programmes available

As an innovative educational institution, Roskilde Business College offers two short-cycle AP-degree diploma programmes:

- AP Degree Programme in Advanced Computer Studies
- AP Degree Programme in Marketing Management

Both programmes are offered in Danish and English and available for Erasmus mobility students. Both programmes are officially recognized as a part of bachelor degree programmes at universities in Denmark, at EU-partner institutions, and in Australia.

When to apply

Since we have two intakes every year you will normally be able to enrol in January or in August. Deadlines for applications are as follows:

- 1 June/1 December for applicants from EU member countries
- 1 May/1 November for applicants from other countries

If you are late, you are welcome to contact us anyway.

The Service Package and Student Support Centre

Information for incoming students:
Roskilde Business College provides curricula, a travel guide, maps, study information, a pick-up service and assistance with visa. All basic information is provided in both electronic and printed format, and is available from our website.

Student services:

Our Student Support Centre and Erasmus coordinator will assist in finding accommodation through the online student housing system. Roskilde Business College always guarantees

accommodation and can offer one-room apartments with private bathroom and kitchenette. We will also assist with residence registration with the Danish Authorities and obtaining a study and work permit. Furthermore, we provide an introduction to life in Denmark during the first weeks. All Erasmus students are automatically members of International Club, Roskilde, which offers a wide range of Danish and international cultural events.

Danish language courses:

Though most Danes speak at least some English, we offer short Danish language courses free of charge as a supplement and help in managing day-to-day life in Denmark.

You will find further details of the programmes on the following pages or on our website www.rhs.dk

AP Degree Programme in Marketing Management

The AP Degree Programme in Marketing Management is practical, goal-oriented, intensive and challenging. Originally established in collaboration with the business world, the programme also gives you access to further education, both in Denmark and abroad.

Are you pursuing an international career in business?

Then the AP Degree Programme in Marketing Management would be an excellent choice to kick-start your career goals. The programme is a study of international communication and marketing, business law, culture, business economics, analysis and international trade. It qualifies you to take on a job in marketing, exports, sales, purchasing, logistics or project management, or to launch your own business.

Accreditation and opportunities for further education

The AP Degree in Marketing Management provides access to bachelor (and master) degree programmes at a number of universities and business schools in Denmark, where you will be able to acquire a bachelor's degree in 1.5 years. Apart from Danish universities, you will also have a wide range of opportunities for further education in other countries, especially in Europe, since the programme is ECTS accredited (see the box on page 19). Please note that you may be subject to residence permit regulations in other European countries.

Programme information

The syllabus and learning objectives of the programme are based on research into the future requirements of business and industry for staff with an international profile, good language skills and a broad foundation in economics, with a special view to coping with marketing assignments. You will gain thorough insight into international trade and economics, micro- and macro economics, international communication and marketing, and project management. The purpose of the programme is to qualify the students to work independently in analysing, planning and implementing domestic and international marketing activities in trade, production and service industries. The programme is flexible and you can put together your own unique competence profile.

Syllabus

The two-year-programme consists of 22 months divided into four semesters. During the first three semesters the programme consists of compulsory subjects and elective subjects. The fourth semester is divided into two parts. During the first part, traineeship, you must undertake a 10-12 week period of work experience in a business either in Denmark or abroad, or alternatively specialise in a specific academic issue/area. The traineeship must be passed separately. During the second part, the final exam project, you must prepare your final project report based on the work experience from the first part of the semester. The second part must be passed separately.

Compulsory subjects

The compulsory subjects of the programme are:

International Marketing and Sales including basic statistics and negotiation

You will learn to analyse, plan, and implement marketing assignments. Principles will be tested and applied through cases and exercises that involve the collection and processing of information, the evaluation and selection of markets, and the design of marketing plans.

Economics – business economics and global economics

You will study economic theory and methodology to be applied through cases and assignments that focus on national and international micro-economic activities of importance for market evaluation. Statistical tools serve to describe macro-economic indices, including demographic, environmental and social factors.

Communication, organisation and management focusing on cultural analysis and project management

You will study and practise written and oral Business English. You will learn to apply communication and cross-cultural principles and sessions will be held in personal growth, teambuilding, meeting, presentation and negotiation sessions. This section includes how to behave at international meetings, how to negotiate, and how to prepare and deliver presentations.

” Studying business law is fun and I get fundamental and important knowledge about running a business



Admission

Educational background

Secondary School Leaving Certificate and a professional trade education in business or Upper Secondary School Leaving Certificate.

Practical experience

Work experience from the business related area is desirable.

English

If applying directly the following scores are needed: An IELTS academic score of 6.0+. You need to send an original copy of your IELTS test score together with your application

when you apply for admission to the programme. If applying through one of our local representatives: You must pass the Roskilde Business College English placement test and a personal interview with a satisfactory result.

Representatives of Roskilde Business College test international students at various locations in various countries on a regular basis. Please check our website:

www.rhs.dk => International
=> Agents & Representatives

for representatives in your country. If we have no local representative in your country of residence, please contact us for alternative options.

Mathematics

Advanced level (equivalent to the Danish B-level) or a foreign equivalent is required. Five main areas must have been thoroughly covered: Numbers, Geometry, Functions, Differential Calculus, and Statistics and Probability.

International Business Law

You will study business law in relation to international business and the legal aspects of marketing and trade, including the rules and regulations that apply to contracts, the buying and selling of goods, product liability, marketing and competition.

Elective subjects

In addition to the compulsory subjects, elective subjects contribute to the creation of your educational profile. Depending on your choice of subjects, you will become entitled to enrolment at other institutions of higher education, both in Denmark and abroad. You must choose two electives from the following three:

- Business Economics
You will work with business financial models and analytical tools. Case studies include the analysis of corporate investments, financial needs and market parameters (demand, competition, production, costs, etc.)
- Theoretical Statistics
Main focus is on the use of statistics in marketing and economics analysis. You will analyse basic statistical problems and employ statistical tools for sales and marketing.
- Entrepreneurship
Through teamwork you will acquire skills for and practice in making, assessing and presenting a business plan. Furthermore, you will acquire skills for and practice in making an assessment based on assumptions about the conditions of innovation and innovation activities in a company.

The traineeship period

The purpose of the traineeship period in the two-year programme is to give the student an opportunity to develop his/her study and work skills by specialising in and bringing into perspective subjects which broadly relate to the programme's purpose. The traineeship connects the compulsory and elective parts of the programme with the final project and is therefore more based on individual choice and independent study activity.

Final exam project

This project concludes the programme and is a major written paper, in which the students have to solve a practical and interdisciplinary problem. The student may work alone or in a group (maximum three students).

AP Degree Programme in Computer Science

The AP Degree Programme in Computer Science has been developed based on requirements from the business sector for academic and skilled key personnel who can take charge of IT work and IT development for business enterprises in both the private sector and the public sector.

The AP Degree Programme in Computer Science is a full-time academic study programme taught in English and lasting two years and six months. The programme provides students with a broad profile in IT with the option of specialisation, and you will learn about computer methodology and concepts, business organisation, economics, production management and environmental conditions. The focus of the programme is programming and systems development.

On completing your education you will be in a position to develop, update and maintain IT systems on your own initiative, both in public institutions and in companies.

Special feature of Roskilde Business College

Graduates of the AP Degree Programme in Computer Science at Roskilde Business College distinguish themselves by their profound knowledge of business affairs in the IT area, their skills in mastering all phases of systems development, and their excellent programming skills.

In addition to academic and professional qualifications, we emphasise:

- Independence and good interactive skills
- The ability to do project work and to be focused on achieving results
- Interdisciplinary and holistic learning processes
- The ability to communicate results
- Being quality-conscious in your studies, learning and development

Accreditation and opportunities for further education

Holders of an AP Degree in Computer Science also have a very strong

academic and practical IT background for continuing their studies for a Bachelor Degree in Computer Science (BSc) in Denmark or abroad. In total, the AP Degree Programme in Computer Science is equivalent to 150 ECTS credits (see the box on page 19). At most universities in Denmark you will be able to obtain a Bachelor's Degree in Computer Science (BSc) in one to two years if you have the AP Degree. You also have a wide range of options for further education in other countries, especially in Europe, since the programme is ECTS accredited. Please note that you may be subject to residence permit regulations in other European countries.

Programme information

The AP Degree Programme in Computer Science combines theory with practical problem issues and provides relevant job qualifications.

You will gain a thorough insight into computer methodology and concepts, business organisation,

economics, production management, and environmental conditions related to business.

On completing the course you will be in a position to develop, update and maintain IT systems on your own initiative, both in public institutions and in companies.

Syllabus

The education programme consists of 30 months divided into five semesters. The programme consists of a compulsory part, an elective part, work experience and the final examination project.

Compulsory subjects

The compulsory subjects of the programme are:

- Software construction
- Computer architecture and operating systems

- Information technology in organisations
- Software design
- Computer networks and distributed systems
- Software architecture and distributed programmes
- System development methods

Elective subjects

You will get the opportunity of individually profiling your education through specialisation courses and the analysis of themes – chosen by you – which broadly relate to the IT area. Existing specialisation courses are revised and new courses developed on a regular basis. The following are examples of subjects offered:

- Web programming
- Advanced databases
- System and network administration
- IT security
- Game design and programming
- Mobile communication

The structure of the programme is as follows:

- **Module 1**
Development of object-oriented systems
The working method in this module is a combination of lecturing, exercises and individual (compulsory) assignments. The study activities are planned in such a way that the individual student acquires basic skills primarily in systems development and programming to be used in the project in module 2. The student works with problems connected with developing an application in an object-oriented programming language.
- **Module 2**
Development of multi-user database systems in an organisational context

The module is project-oriented. The project method is introduced and taught. The module takes the development of a database application for a company as its starting point with a focus on multiple-user relational database systems and multiple-user operating systems.

– Module 3

Development of distributed systems
In this module, the project work takes its starting point in groups of students collaborating in developing a distributed application. The focus is on the development of distributed systems with the help of web technology.

– Module 4

Systems development methods in perspective
In this module, students continue working on their project from module 3. The focus is on reflection and evaluation of that project (primarily the process). This reflection is based on an introduction to systems development methods other than the ones used in the previous modules.

– Module 5

Elective subjects
This module is designed for the individual part of the programme and includes two elective subjects.

– Module 6

Final examination and examination project
The last module is divided into two parts. During the first part, traineeship, you must undertake a 10-12 week period of work experience. The traineeship must be passed separately. During the second part, the final examination project, you must prepare your final project report based on the work experience from the first part of the semester. The second part must likewise be passed separately.

Admission

Educational background

Secondary School Leaving Certificate, and a professional trade education in business or Upper Secondary School Leaving Certificate.

Practical experience

Work experience from the business-related area is desirable.

English

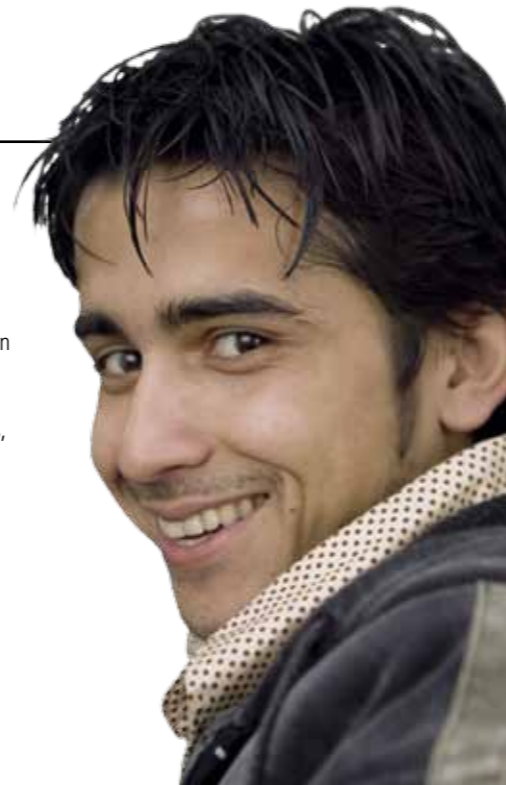
If applying directly the following scores are needed: An IELTS academic score of 6.0+. You need to send an original copy of your IELTS test score together with your application when you apply for admission to the programme. If applying through one of our local representatives: You must pass the Roskilde Business College English placement test and a personal interview with a satisfactory result.

Representatives of Roskilde Business College test international students at various locations in various countries on a regular basis. Please check our website: www.rhs.dk > International > Agents & Representatives

for representatives in your country. If we have no local representative in your country of residence, please contact us for alternative options.

Mathematics

Advanced level (equivalent to the Danish B-level) or a foreign equivalent is required. Five main areas must have been thoroughly covered: Numbers, Geometry, Functions, Differential Calculus, and Statistics and Probability.



Bachelor Degree Programmes

(Conditions apply and the programmes are only open for admission to AP graduates)

After graduation from one of the AP Degree Programmes, students from Roskilde Business College have the option of continuing their studies in Denmark for a bachelor's degree. Since all AP Degree Programmes are ECTS accredited (see the box on page 19) you will be able to pursue and obtain a bachelor's degree at most universities in Denmark in one to two years. You also have a wide range of options for further education in other countries, especially in Europe, since the programme is ECTS accredited. Please note that you may be subject to residence permit regulations in other European countries.


Students who wish to pursue a bachelor top-up degree programme after graduation from the AP Degree Programme should observe that special conditions normally apply. E.g. your mark average should be average/above average and you must also be prepared to sit for an IELTS test prior to admission, either in Denmark or in your country of residence.

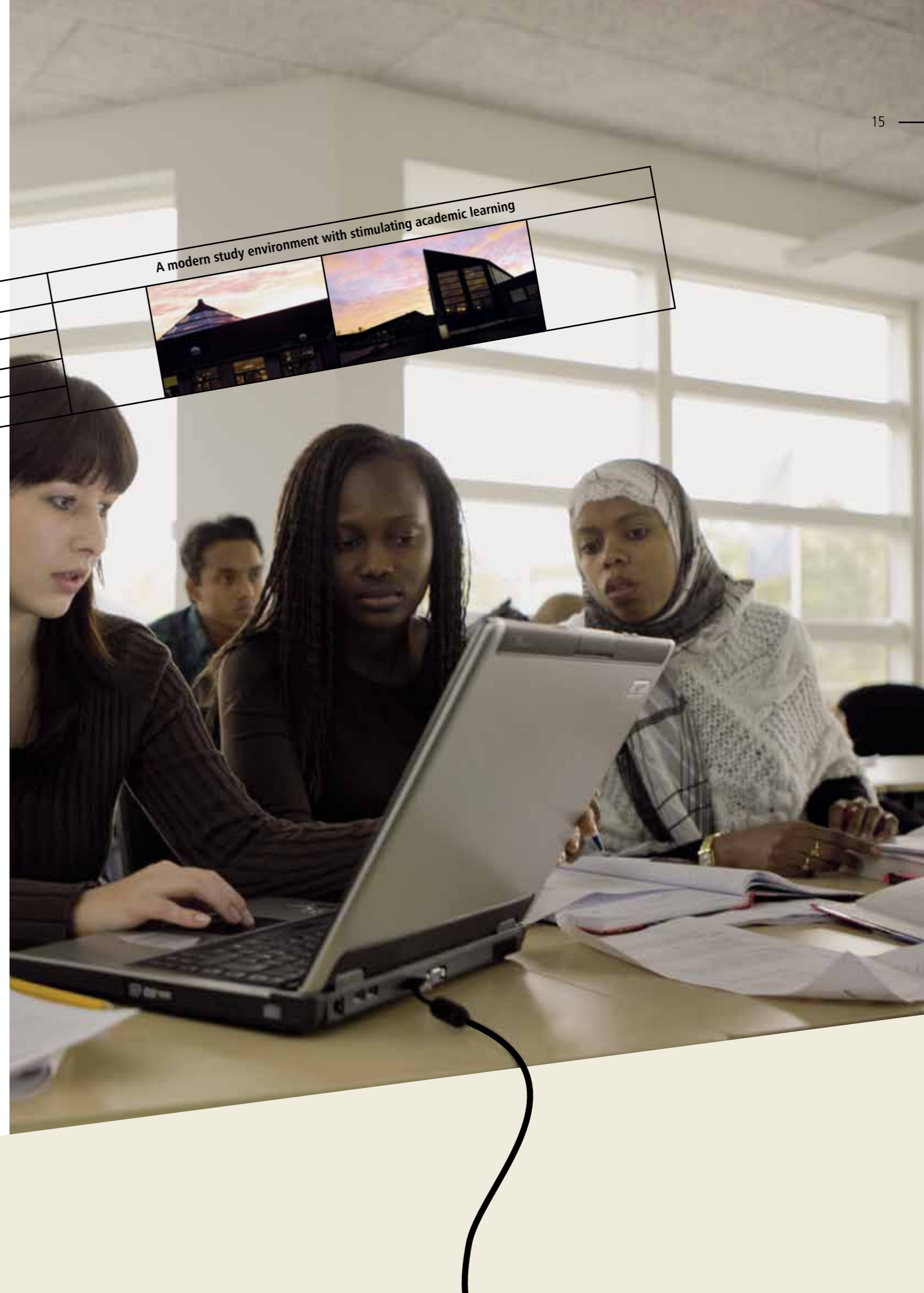
At Roskilde Business College we recommend students to enrol on one of the programmes offered by SDU, the University of Southern Denmark (www.sdu.dk). International students have to pay full tuition fees which amount EUR 9,400 (1½ years) to EUR 16,100 (two years) for the full programme (2008).

In addition to the option of studying for a bachelor's degree at the University of Southern Denmark, you can also apply to enrol on programmes at institutions outside Denmark. Roskilde has an extensive network of partner institutions which offer AP graduates admission for top-up bachelor studies. You have to observe the residence permit regulations and requirements of the country in which you wish to study. For further information on top-up bachelor programmes in Denmark, please visit the websites in the box above.

For further information on top-up bachelor programmes outside Denmark, please contact our student counsellor at studentsupport@rhs.dk.

A modern study environment with stimulating academic learning

University of Southern Denmark	www.sdu.dk	
Aalborg University	www.auc.dk	
Aarhus University	www.au.dk	
Roskilde University	www.ruc.dk	
Copenhagen University College of Engineering	www.ihk.dk	



” I stay fit at a reasonable price in the on-campus gym and sports centre

TUITION FEES, FINANCES AND APPLICATION PROCEDURES



Intercultural collaboration

Learn how to work independently and in groups with other people with different cultural backgrounds

Tuition fees

EU/EEA students may study free of charge in Denmark. Expenses for books, other study materials, field trips, etc. are estimated at DKK 4,000 per semester (2009).

Finances

Living expenses (accommodation, food, local transport, etc.) for an average student expenses are estimated at DKK 5,000 per month (2009).

We strongly advise international students not to apply for studies in Denmark if they must rely 100 per cent on money they can earn in a part-time job in Denmark. Living costs in Denmark are so high that it will be very difficult to live if you do not have financial support from your home/family.

Application

Roskilde Business College has two yearly intakes for all programmes, in February and September.

All Danish and EU/EEA citizens must use the KOT form which can be downloaded from www.optagelse.dk in Danish or in English:

- Applicants who have already finished upper secondary school in Denmark (STX, HHX, HTX og HF) may apply by 15 March or by 5 July.
- Applicants who finish upper secondary school in Denmark in June may apply by 5 July.
- Applicants without a Danish entrance examination must apply before 15 March.
- For the February intake, please apply before 1 December.

You may also apply directly for admission.

All diplomas, etc. enclosed with your application must be certified copies. IELTS score certificate is required.

Please download the application form from our website:

www.rhs.dk > English > Downloads

Fill in the application form and e-mail to apply@rhs.dk. Remember to attach all relevant documents. Or post the application form and all relevant documents to:

Roskilde Business College
Bakkesvinget 67, DK-4000 Roskilde,
Attn: International admission

When you apply directly to the College, deadlines for applications are:

- For the September intake, please apply before 1 June

- For the February intake, please apply before 1 December

You can also apply through one of our Agencies or Representations in the country where you live (please note that you will be charged a service fee by the agent). Please download the application form from our website www.rhs.dk

Practical information

Residence permit and entry information for European (EU/EEA) students

International students from countries in Scandinavia and the EU/EEA should apply for their EU/EEA residence certificate (residence permit) upon arrival in Denmark. Application for the residence certificate must be submitted to the regional state administration (in Danish: Statsforvaltningen).

(in Roskilde)
Statsforvaltningen Sjælland
Afdelingskontoret Roskilde
Algade 12, 3
DK- 4000 Roskilde

Further information may be found on the website of the regional state administration www.statsforvaltning.dk or alternatively on the website of the Danish Immigration Service, www.nyidanmark.dk/en-us.

Work

Students at higher educational programmes are normally allowed to work 15 hours a week after school hours (full-time work during the summer holiday). The salary for student jobs is approximately DKK 80-100 per hour.

We strongly advise international students not to apply for studies in Denmark if they must rely 100 per cent on the money they can earn in a part-time job. Living costs in Denmark are so high that it will be very difficult to live if you don't have financial support from your home/family.

The College cannot assist students in finding part-time work. Nor can we be responsible for or guarantee that a student can find a part-time job. In general, part-time jobs that are relevant to the studies are not easy to find. Students often get work in the service industry, e.g. at hotels, in cleaning or

delivering newspapers, etc. You must pay income tax on the income earned in Denmark, approximately 40 per cent.

Accommodation

Finding a cheap place to live is difficult and normally takes time. Roskilde Business College has no residential/accommodation facilities and, in principle, students have to make their own arrangements with regard to board and lodging. Normally we are able to assist students once – and once only – so that accommodation for a period of 3 – 6 months will be available on arrival in Roskilde, Denmark. During that period you will have to find more permanent accommodation yourself. There are a number of student halls of residence, and international students are eligible for rooms on equal terms with Danish students. However, there is a shortage, creating waiting lists of up to six months. So private accommodation could be an alternative.

In general, accommodation in Denmark is expensive – up to 400-500 euros a month. Below you find various accommodation options and their approximate price:

- room in a residence hall (a "kollegium" in Danish), price 240-400 euros/month
- room in a private family home, price 200-500 euros/month.
- apartment for rent – either on an individual basis or together with other students, prices vary considerably.

For further information and to apply for student accommodation, please contact:

- In the Roskilde area:
Regionalindstillingsudvalget i Roskilde
Parkvej 5
DK-4000 Roskilde
Telephone +45 4636 2202
iu@riu-roskilde.dk
www.riu-roskilde.dk/uk
(only web-based application and registration)
- In the Copenhagen area:
Centralindstillingsudvalget
Personal application:
BolidButikken,
Copenhagen Central Station
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Living conditions in Denmark

Many international students – especially non-European students – will find that Denmark is a very expensive place to live. The present living expenses for the average student in Denmark are estimated at approximately DKK 5,000 per month.

(1 euro = approx 7.50 DKK, 1 US\$ = approx 5.75 DKK)

Prices can vary considerably, depending on where you live and where you shop. The capital, Copenhagen, is more expensive than Roskilde. The following might give you some idea of the living costs:

Approximate prices for typical groceries:	
Milk:	5-8 DKK per litre
A loaf of bread:	8-16 DKK
Butter:	8-15 DKK for a 250 g pack
Margarine:	approx 5 DKK for a 500 g pack
Eggs:	approx 12 DKK for a box of six eggs
Rice:	6-42 DKK a kg
Pasta:	5-46 DKK a kg
Cheese:	30 DKK a kg and upwards
Lamb:	60-150 DKK a kg
Beef:	35-145 DKK a kg
Pork:	30-100 DKK a kg
Chicken/turkey:	30-100 DKK a kg
Cigarettes:	35 DKK for 20

The average budget per month could be approximately as follows:

Student accommodation:
1,900-2,500 DKK

Food and other necessities:
1,700-2,400 DKK

Telephone: 200 DKK
Leisure: 500-1,500 DKK

Total: 4,800-6,000 DKK
= approximately 645-800 euros

Student Support Centre

One of the special attractions for international students at Roskilde Business College is our student support and counselling. Roskilde Business College supports and caters for international students and their special needs – studying and learning in a different educational environment and having to live in a completely new country and surroundings. Realising the importance of a "good" start, Roskilde Business College has developed a comprehensive student support and counselling programme. A student counsellor, who is specially trained in helping international students, will be assigned to all international students. Student counsellors can help students adapt to the new environment and introduce them to the school, the city, our culture, etc. Furthermore, we have regular office hours when the students may discuss any problem related to their life in Denmark both of personal and of academic nature.

ECTS

Information Packages and Diploma Supplements

The European Credit Transfer System (ECTS) has been developed to facilitate academic recognition of higher education studies in Europe. One semester equals 30 ECTS credits. Roskilde Business College participates in this credit transfer system and has consequently developed ECTS packages for our higher educational programmes (AP Degree programmes). The ECTS Information Packages contain a detailed description in English of the AP Degree programmes offered by Roskilde Business College, as well as a student handbook with practical information on the College and Roskilde/Copenhagen. The full ECTS package is available at www.rhs.dk. Please visit this website for further details on syllabus, subjects and programme structure.

Another product of EU collaboration is the diploma supplement. For each of the AP Degree programmes a supplement in English is issued free of charge to every student upon graduation. The purpose of the supplement is to provide a description of the nature, level, context, content and status of the studies successfully completed by the individual named on the original qualification to which the supplement is attached.



Student testimonials

Carine Biha
from Burundi:

“One of the things I really liked about Roskilde Business College was the social life with the other students and the teachers/professors, who I found very relaxed and helpful, also outside the lessons. I think this can only be encountered in Roskilde.”

Carine studied for an AP Degree and chose to top up her degree with a Bachelor's Degree in Software Engineering from Anglia Ruskin University in the UK. Carine is now a programmer at the company ScanWeb, Copenhagen, Denmark, developing billing systems for international telephone enterprises.

Zheng Zhao
from Shanghai:

“I found the study so different from a Chinese study that it is very hard to believe and explain to others. The most important thing I learned at Roskilde Business College was the European way of thinking and solving problems in project teams. It was great and you can only learn that at Roskilde!”

Zheng studied for an AP Degree and returned to her home city, where she immediately got a job as business secretary for Double Dragon Int. Ltd Co. Zheng is now also business officer for the company Heka, Denmark, handling communications between Heka and its Chinese partners.

Ramunas Laucius
from Lithuania:

“Like many other Lithuanians, I enjoyed studying in Roskilde. Besides the advanced subjects the most important thing I learned was how to structure, write and present various topics. It was new to me and I think you can only learn that at Roskilde.”

Rasmus studied for an AP Degree and continued to study for a Bachelor's Degree in Information Technology Science at Vilnius University. Rasmus is now studying for a Master's Degree in Computer Science at Vilnius University.

Jelena Frolova
from Lithuania:

“The international environment gave me the opportunity to meet a lot of people from different countries. Collaborating with students with different cultural backgrounds is fun as well as hard. At Roskilde Business College, I learned how to deal with the problems and challenges that can occur when doing international business.”

Jiajia Zhang
from China:

“At Roskilde Business College I really learned how to use the theories in practice by doing group work and presentations”.

Jiajia is studying for her AP Degree at the moment. After finishing her studies she wants to work with a Danish company and help them establish a business in the Chinese market.

Irene Nyaboke
from Kenya:

“The AP Degree programme has given me an in-depth understanding of the different features involved in marketing. The broad variety of different subjects that we covered has enabled me to make up my mind about the areas in which I want to specialise in my future studies. I have to say that the different nationalities that were represented in our class gave valuable lessons in appreciating foreign cultures.”

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